

HVAC (0637) - Building Trades Division Apprentice

Name										Yr. of Apprent.										Month					Year								
Employer(s)										Job Location																							
Work Process	Day	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total
1. Maintenance & Repair of Heating, Air Conditioning & Refrigeration Systems, including Electronic & Pneumatic Controls																																	
2. Installation and Repair of Piping & Equipment for Heating																																	
3. Air Conditioning, Chillers & Refrigeration Systems																																	
Total Hours																																	

Apprentice Comments:

☐ Working

☐ Laid Off

☐ Employment Terminated

CATEGORY	Above Average	Satisfactory	Unsatisfactory
Attitude.....	☐	☐	☐
Ability to Learn.....	☐	☐	☐
Dependability.....	☐	☐	☐
Quantity of Work.....	☐	☐	☐
Quality of Work.....	☐	☐	☐
Attendance.....	☐	☐	☐
Punctuality.....	☐	☐	☐
Appearance.....	☐	☐	☐
Customer Relations.....	☐	☐	☐

Explanation of unsatisfactory remarks:

Contractor Comments:

Rated by:_____ Date:_____

Signature:_____